



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING JANUARY 8, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:17 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Tori Baldwin and Rich Burmann.

Senior Center Director: Linda Wahlers

Friends President: Margo Terwilliger

APPROVAL OF MINUTES

Secretary's Report - Regular Meeting – December 4, 2014

A motion was made to approve the minutes of the Regular Meeting of 12/4/14 by Rich Burmann, seconded by Marylyn Kayner and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed.

Friends of the Roxbury Senior Center Report

Margo Terwilliger reported that the Friends fundraising effort is going well and is on pace with last year. The Christmas Fair was a great success, although moved to Sunday afternoon. Approximately \$3000 was raised. It was discussed that late afternoon might be a better time for this event. They may consider scheduling this before rather than after the tree lighting next year.

BOD Treasurer's Report

No report

OLD BUSINESS

Joanne Gardella Tree Plaque/Historic Commission

A 7.5 x 3.5 inch plaque, including printing, tax and shipping costs is \$199.95. The town crew will provide a rock, and mount plaque for display at no charge.

A motion was made to approve the expenditure of funds for the plaque from Joanne Gardella Fund in the amount of \$199.95 by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

Senior Center Stove

Due to kitchen access restrictions, Richard Burmann and Marilyn Kayner researched the cost of 2- 4 burner stoves with ovens. This cost came in at \$5850, approximately \$400 more than a single unit with 8 burners. Richard Burmann offered to create a cardboard template to test the size if he felt it feasible to try to go with the larger unit. Further discussion revolved around raising funds for the purchase of the stove. This discussion was tabled until next meeting.

Projection System / Cable Service

Linda Wahlers will arrange for the cable provider to check the system to see if the recent technology changes in upgrading all systems to digital has created the problem with our system. Tabled until next meeting.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

None

ADJOURNMENT

A motion was made to adjourn the meeting at 8:36 PM by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

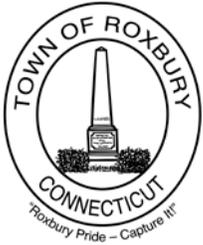
Respectfully submitted,

Tai Kern

Tai Kern, Secretary

(Minutes from notes taken by Chairman Bill Curren)

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING FEBRUARY 5, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:20 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Tori Baldwin (7:25) and Rich Burmann.

Senior Center Director: Linda Wahlers

Friends President: Margo Terwilliger

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 1/8/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 1/8/15 by Marylyn Kayner, seconded by Rich Burmann and carried 3-0.

Tori Baldwin was seated at 7:25 PM.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed. Linda Wahlers expanded on the history of the Roxbury Seniors group and the hope that they will continue to go forward with their tradition under the umbrella of the Senior Center.

Friends of the Roxbury Senior Center Report

Margo Terwilliger reported that everything is status quo with the Friends. Alan Johnson has come forward to take on the role of Treasurer for the Friends.

BOD Treasurer's Report

The account balances on the Treasurer's Report were reviewed.

OLD BUSINESS

Senior Center Stove

After much research, Richard Burmann recommended two 24" stoves totaling \$6,098. The total cost is estimated at \$6,500 with added expenses. Bill Curren discussed whether all the options have been explored to remedy the problem with the stove.

Margo Terwilliger reported that the Diebold foundation might consider partially funding the stove. They would need to know what is being contributed from other resources by their meeting in June.

Linda Wahlers agreed to research whether additional costs such as plumbing can be paid from the Building Maintenance line item. She suggested that it would be appropriate to respectfully present the Boards' proposal to Barbara Henry and to ask for her feedback.

A motion was made to support the commitment of a purchase of a new stove for the Senior Center by Bill Curren, seconded by Marilyn Kayner and carried 4-0.

Bill Curren agreed to reach out to Barbara Henry in the coming week regarding her thoughts for fundraising. At the next Regular Meeting fundraising for the stove will further be discussed.

Projection System / Cable Service

Tabled

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Budget Review / Approval

The FY 2015-2016 Budget Development Report and SC Director's Budget Notes Proposed FY 2015/2016 Budget Review were distributed and reviewed.

The line was held on all items with the exception of the following:

- Cleaning increased to \$5,800
- Maintenance increased to 6,850
- Postage increase to \$1,700
- Office supplies increased to \$300
- Printing increased to \$1,530
- Programs increased to \$20,030 with a \$13,000 contribution from the Friends and \$7,030 in paid programs

The total projected revenue FY 15/16 is \$20,030. A Capital Expenditure for a new kitchen floor will be included in the budget request with a 25% increase from what had been requested in previous years. Additionally, \$2,000 towards the purchase of a stove costing approximately \$6,500 will be requested as a Capital Expenditure.

A motion was made to accept the proposed FY 15/16 Budget by Rich Burmann, seconded by Tori Baldwin and carried 4-0.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:32 PM by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MARCH 5, 2015

CANCELLATION NOTICE

The Regular Meeting of the Roxbury Senior Center Board of Directors scheduled for 3/5/15 has been cancelled due to weather conditions.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING APRIL 2, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:15 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Tori Baldwin and Rich Burmann.
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 2/5/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 2/5/15 by Marylyn Kayner, seconded by Tori Baldwin and carried 4-0.

REGULAR REPORTS

Director's Report

The Director's Report for February and March was distributed and reviewed. There were a respectable number of visits to the Center considering the difficult weather.

Friends of the Roxbury Senior Center Report

Marilyn Kayner reported that the Friends had a planning meeting today.

B.O.D. Treasurer's Report

No report / No change

OLD BUSINESS

Senior Center Stove

Linda Wahlers reported that she discussed the budget request regarding the stove with First Selectman Barbara Henry. There may be some funds available for this purchase; however, it was suggested that the Center use the funds already available to them first. Bill Curren noted that they Center may not have enough funds to purchase the stove. The town will own the stoves; therefore, the town should pay for them. It was noted that the old stoves may be used by the town at the park. Linda Wahlers explained that the donations earmarked for the Senior Center are held for when there is a need such as this. She is confident that the town will provide for the Center if another need arises in the future. Bill Curren agreed to discuss this matter with Barbara Henry. He will explain that he feels the Center will have no flexibility if it were to use all the donation funds being held.

Projection System / Cable Service

The town will be bundling services. Linda Wahlers is hoping the new equipment being installed will solve the problem with the projection system. She will know by next Friday whether the problem has been resolved.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

The group reviewed programs. It was noted that the exercise programs continue to be popular. The craft classes are also going well. Upcoming prospective programs include a series of workshops entitled Aging Gracefully and also programs by Susan Varano. Tori Baldwin noted that Jim Prato, holistic chiropractor, has a lot to offer and suggested that he be invited to speak at the Center. Linda Wahlers explained that the seniors really enjoy socialization after Soup's-on, so she does not tend to schedule many speakers during that time.

Linda Wahlers reported that the Library invited the Center in on a collaboration for a speaker; however, it is cost prohibitive. The Library and Senior Center have collaborated successfully in the past and hope to continue this relationship in the future.

It was agreed it is important to offer educational opportunities; however, speakers should never be put in a position where they are allowed to endorse.

There has been a greater interest by men in the Center. Bill Curren suggested that the Center continues to look for opportunities for programs to engage men.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:45 PM by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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Senior Center Board of Directors

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ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MAY 7, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:50 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Tori Baldwin, Joanne Logan and Rich Burmann.

Senior Center Director: Linda Wahlers

REGULAR REPORTS

The Secretary's Report- Minutes of the 4/2/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 4/2/15 by Rich Burmann, seconded by Tori Baldwin and carried 4-0.

Director's Report

The Director's Report for April was distributed and reviewed. Attendance for all programs was steady. Linda Wahlers had expressed concern that a recent presentation by Dr. Susan Verano was too focused on promotion of the Candlewood Rehab Center, than on the subjects the audience came to hear about. Linda will clarify our position on this to her before she makes her next presentation. The board discussed the passing of Palma Olivieri, and decided to send condolence card on behalf of the BOD, by Joanne Logan.

Friends of the Roxbury Senior Center Report

No report

BOD Treasurer's Report

Joanne Logan distributed our current balance sheet and it was determined that there is currently \$3302.24 in Restricted donations available, and \$1363.80 in Unrestricted donations. Additionally, there is \$5111.96 remaining in the Lloyd Green fund, \$60.17 in the Mary Weaver Account and \$466.50 in the RSCBOD account.

OLD BUSINESS

Senior Center Stove

Bill Curren reported on his exchanges with First Selectman Barbara Henry, and that Barbara felt we should exhaust all donated funds for RSC purchase of the new stoves, as monies earmarked for the RSC had been reserved for Kitchen Floor repair and future New Carpet purchase. She also felt that since the \$5000 had been raised thru another Senior Organization in town for a new senior bus, that our fundraising was not advisable. She feels that the monies we have should be exhausted for the purpose given, as that is why it was donated.

After further discussion it was moved by Bill Curren, and seconded by Tori Baldwin, "to approve the expenditure of up to \$6400.00, taken from the Lloyd Green Fund (\$5111.96 balance) and from the assorted unrestricted gift account (\$1363.80), for the purchase and installation of 2- South Bend, 4-burner commercial ranges, to replace the existing ones."

Due to the length of time expended since the purchase quote was obtained, the cost to purchase is contingent upon final negotiations between the Stove purchase subcommittee and vendor.

Projection System / Cable Service

Linda Wahlers reported that our projection system did not improve with the combination of bundling all of our services with Charter, and in consultation with Jim Hurlbut, the town purchased a new system to replace the old one, at Town expense. This seems to have corrected all of the issues faced in recent months in using the system for numerous programs.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 9:25 PM by Rich Burmann, seconded by Joanne Logan and carried unanimously.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman

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Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING JUNE 4, 2015

CANCELLATION NOTICE

The Regular Meeting of the Senior Center Board of Directors scheduled for June 4, 2015 has been cancelled and rescheduled to a Special Meeting on June 11, 2015.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING JUNE 11, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:22 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kaynor, Joanne Logan and Rich Burmann.

Senior Center Director: Linda Wahlers

REGULAR REPORTS

The Secretary's Report- Minutes of the 5/7/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 5/7/15 by R Burmann, seconded by M. Kaynor and carried 4-0.

REPORTS

Director's Report

The Director's Report for May was distributed and reviewed. Attendance for all programs was steady. Linda reported that there was great interest in Renee David's Sights and Tastes of Morocco presentation, and many who missed it expressed regret. Renee offered to do it again in September for \$100 to cover materials costs, and the board approved the expenditure, to be recovered thru admissions. Linda also mentioned that she is exploring a new activity offering thru the VNA of Line Dancing Classes, to be offered beginning in September, and the BOD was enthusiastic about this prospect. The board discussed the passing of Elinor Hurlbut, her great contributions to the town and its citizens, and decided to send condolence card on behalf of the BOD. Bill will see if T Baldwin can do this, or he will do it himself.

Friends of the Roxbury Senior Center Report

M. Kaynor brought the board up to speed on upcoming Friends activities. Work has begun to organize a Roxbury House Tour Fundraiser for October 10, 2015. This will feature touring 6-8 local homes of significance. Early November will be the Annual Appeal mailing. Bill and Joanne asked if there were separate appeals sent to current donors and non-donors, and only one general appeal letter is published. The Holiday Festival is slated for the same day as the Tree Lighting, December 5, 2015, but this year it will begin at 3-5:30 PM and conclude with the lighting at 6 PM. Due to the amount of effort required to do the Spring Tag Sale, and small financial benefit that it yields, it was reported that the Friends may cease this effort.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Senior Center Stove

L Wahlers reported that the final stove cost for delivery and removal of the old stoves was \$6098.00, leaving \$302 to be returned to the RSCBOD unrestricted funds account. The delivery and plumbing (by the town) is scheduled for 6/18/15. It was noted that the new flooring project could not be coordinated to occur before the stove delivery.

BY-LAWS & POLICIES

N/A

PROGRAMS

See Line Dancing Classes noted in Directors Report

ADJOURNMENT

A motion was made to adjourn the meeting at 8:17 PM by R Burmann, seconded by J Logan and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING SEPTEMBER 3, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:23 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kaynor, Tori Baldwin, Joanne Logan and Rich Burmann.
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 6/11/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 6/11/15 by R. Burmann, seconded by T. Baldwin and carried 4-0.

REGULAR REPORTS

Director's Report

The Director's Report for June, July and August 2015 was distributed and reviewed. Current and upcoming programs were reviewed.

Joanne Logan was seated at 7:37 PM.

The new floor is in place and the stove is up and running. Soups-On begins again next Tuesday and the regular use of the stove will resume. Linda Wahlers reviewed the issues that were had with the spark ignition for the new stove. It was noted that the stove is under a one-year warrantee.

Parking overflow into the Senior Center from the Booth Free School was discussed. The parking lot on the school campus has been expanded. The school has been much more open to being courteous to the seniors. Cones were placed to reserve parking for the Senior Center for the Ice Cream Social evening event.

Linda Wahlers is working on finding someone to care or the gardens. The Shepaug Garden Club may be interested in lending a hand.

Friends of the Roxbury Senior Center Report

The Friends will resume their meetings this week.

B.O.D. Treasurer's Report

No report

Joanne Logan reported that there was a \$302.00 balance in the Lloyd Green Fund.

OLD BUSINESS

Update on Stove

See Director's Report

NEW BUSINESS

Kentucky Derby Fundraiser to replace Tag Sale

Bill Curren explained that he would like to raise money to have available in a discretionary account. Also, he feels a fundraising event would open the Center to a broader population to encourage patronage once age 55 is reached.

Bill Curren questioned the members if fundraising is something that the Board should be doing. Joanne Logan is of the opinion that the Board should be for support to the Director, to provide guidance and involvement when programs are in place. Bill Curren noted that the resources the Board had have been depleted; therefore, if a need arises the Town or Friends will have to be asked to fund. It was clarified that the Board was not formed to make money. The Board is for advisory and oversight.

Linda Wahlers reminded the group that the Senior Center is part of the town and she does not feel the town will let the Center down if something is needed. However, she noted that ideas that might open the Center during the evening hours would service those Senior who are still in the workforce.

Bill Curren confirmed that the consensus of the Board is that they are not interested in doing fundraising.

Discuss appropriate acknowledgement of Lloyd Greens support of the RSC

The group discussed Lloyd's generosity and that he would be happy to know the improvements that were made to the Center with his bequest. The suggestion of naming the dining room after him was made. The question of precedence was discussed. It was agreed that an acknowledgement in the monthly newsletter might be most appropriate. Linda Wahlers will distribute the draft copy for the member's approval.

BY-LAWS & POLICIES

N/A

PROGRAMS

Discussed under Director's Report

ADJOURNMENT

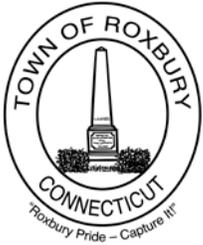
A motion was made to adjourn the meeting at 8:17 PM by T. Baldwin, seconded by J. Logan and carried unanimously.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING OCTOBER 1, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Acting Chairperson Tori Baldwin at 7:20 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Marilyn Kaynor, Tori Baldwin, and Rich Burmann.
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 9/01/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 9/03/15 by R. Burmann, seconded by M. Kaynor and carried 3-0.

REGULAR REPORTS

Director's Report

The Director's Report for September was distributed and reviewed. The group discussed the many cancellations for the recent luncheon. The Board agreed with Linda Wahlers' decision to request payment at the time of reservation for the luncheons in the future. It was noted that it is not only a matter of cost to the Center when someone cancels, but also a lot of preparation goes into accommodating the number of people who sign-up. Also, at times when there is a waiting list, it is a lost opportunity for others who may want to attend.

Friends of the Roxbury Senior Center Report

Marilyn Kaynor reported that the Christmas Festival planning is well underway. It will be held from 3:30 to 5:30 this year and will include a silent auction, raffle and wine baskets. The Friends next meeting is October 30th. It was noted that the appeal letter will go out mid October. Two different letters will go out this year; one for continued supporters and one for prospective supporters.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Update on Stove

Linda Wahlers will arrange for the stove to be calibrated as the cooks have noticed that the temperature is off. This cost will be covered under the Senior Center Maintenance budget line item.

NEW BUSINESS

Art on Display Policy

It has been understood that the artists are responsible for sales tax; however, it was noted that this is not stated in the Policy. A copy of the Art on Display Policy with the amendment date of 5/1/14 was distributed. It was suggested that an addition be made to #8 of this policy noting that "All applicable sales tax is the responsibility of the artist.

A motion was made to amend #8 of the Art on Display Policy to include "All applicable sales tax is the responsibility of the artist". Motion by R. Burmann, seconded by M. Kaynor and carried unanimously.

Linda Wahlers agreed to review the Library's Art on Display policy to confirm the language is similar.

BY-LAWS & POLICIES

See Art on Display under New Business

PROGRAMS

Linda Wahlers noted that the Center is always open to new ideas. Suggestions that come from the Seniors are always the best received. The group discussed how it would be good to have evening programs to provide Center accessibility to those age 55 plus who work during the day.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:05 PM, by R. Burmann, seconded by M. Kaynor and carried unanimously.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING NOVEMBER 5, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Curren at 7:19 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kaynor, Tori Baldwin, Joanne Logan, and Rich Burmann.
Senior Center Director: Linda Wahlers

REGULAR REPORTS

The Secretary's Report- Minutes of the 10/01/15 Regular Meeting

The following clarification was made by the Friends:

The timing of the Holiday Festival is 3:00 to 5:30. This year's Annual Appeal letter will be sent only to past donors and not to the whole town as has been the practice in the past. After analyzing the donor list, it was obvious that the donors are the same year to year. The letter will also be sent to a number of people who we have made contact with this year, or we know are newcomers. There is only one solicitation letter.

Joanne Logan questioned the practice of not reaching out town-wide with the appeal. Bill Curren suggested to further discuss this when Margo Terwilliger is present. The Board may decide to send out appeal letters to those residents who were not included in the Friend's appeal.

Joanne Logan questioned whether the calibration of the stove should be paid for by the Center. It should have been delivered in proper working order. Linda Wahlers will contact the Town regarding the stove installation to advise it has not yet been calibrated. If a better option is not available, then it will be paid for out of the maintenance budget line item.

A motion was made to approve the minutes of the Regular Meeting of 10/01/15 as amended. Motion by R. Burmann, seconded by M. Kaynor and carried 5-0.

Director's Report

The Director's Report dated October 2015 was distributed and reviewed. It was noted that some of the Center's patrons are still finding the trips to be confusing. A sign-up sheet was recommended to alleviate some of the confusion. The Board agreed that trips should be made as easy as possible for the seniors to participate. Linda Wahlers reported that she is very impressed with the quality of drivers the Town has hired and their commitment to the seniors.

Friends of the Roxbury Senior Center Report

No report

B.O.D. Treasurer's Report

Joanne Logan distributed the Treasurer's Report and reviewed it with the Board. A total of \$4,435.66 in funds are available; however, \$3,300 of that is a restricted gift for computer related expenses. \$689.10 is unrestricted and \$446.56 is available from the BoD Fund.

OLD BUSINESS

N/A

NEW BUSINESS

Approval of 2016 Meeting Schedule

A motion was made to accept the 2016 Meeting Schedule as presented. Motion by J. Logan, seconded by T. Baldwin and carried unanimously.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:34 p.m. by R. Burmann, seconded by M. Kaynor and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

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TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING DECEMBER 3, 2015

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Curren at 7:18 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Tori Baldwin, and Rich Burmann.
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 11/05/15 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 11/05/15. Motion by R. Burmann, seconded by T. Baldwin and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report dated November 2015 was distributed and reviewed. A copy of the Senior Center annual report was included. The group discussed ways to increase the ridership of the Senior Bus on the three days scheduled for errands. Linda Wahlers noted that the new stove has been calibrated.

Linda Wahlers reported that the Land Trust will be relocating from the Senior Center building sometime this spring or summer. It was agreed that it would be nice for the Center to have that extra space should that ever become a possibility.

Friends of the Roxbury Senior Center Report

No report; however, Linda Wahlers included some information in the Director's Report regarding the Friends' recent work. She noted that the upcoming festival has been very organized and there has been an outpouring of generosity.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Consideration of Appeal Letter

It was agreed to table this matter until the current Friends appeal results are available.

NEW BUSINESS

Election of 2016 Officers

Chairman: Tori Baldwin nominated Bill Curren as Chairman of the SC BoD. The nomination was seconded by Rich Burmann.

Treasurer: Tori Baldwin nominated Joanne Logan as Treasurer of the SC BoD. The nomination was seconded by Rich Burmann.

A motion was made by T. Baldwin to close the nominations. The motion was seconded by R. Burmann and carried unanimously.

A motion was made by R. Burmann to adopt the nominated slate of officers for 2016:

- Chairman Bill Curren
- Treasurer Joanne Logan

The motion was seconded by T. Baldwin and carried unanimously.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 7:54 PM by R. Burmann, seconded by T. Baldwin and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

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