



TOWN OF ROXBURY CONNECTICUT

Council on Aging

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY COUNCIL ON AGING REGULAR MEETING JANUARY 15, 2014

MINUTES

CALL TO ORDER

The meeting was called to order 3:10 PM.

Members Present: Sue Stauffacher, Chair, Colby Kalisher, Richie Burmann, Bonnie Bradley, Michael Phillips, Jerrilynn Tiso, Barbara Henry

Absent: Jan Steers

CORRESPONDENCE

None

APPROVAL OF MINUTES

The minutes of the November minutes were reviewed. Colby moved, Sue seconded that the minutes be approved as read. All in favor.

REPORTS

Municipal Agent

Jerrilynn Tiso told the group about her activities for Thanksgiving and Christmas. Jerrilynn Also mentioned that all but five of the chickens donated by Greylegde Farm had been distributed to seniors and other Roxbury residents in need. Barbara Henry asked that a thank you note be sent.

Jerrilynn also shared that the meeting between Barbara Henry, Sue Stauffacher, the Senior Center Director and herself took place, and that a workable plan had been agreed upon regarding the COA bus trips going forward. Jerrilynn reported that for the month of February, 2014 the Senior Center and COA bus trips had been combined and will take place on Friday, 2/21. This trip will be going to the Flower Show at the Ct Convention Center in Hartford. Sue asked Jerrilynn to please send her a copy of the Senior Bus Guidelines (changed from Parameters). Jerrilynn presented the Chore stats for the first quarter of Chore's FY (see attached).

Senior Housing

Colby Kalisher reported that the annual Christmas Open House at Bernhardt Meadow was well-attended and very successful. Colby also reported that the shed had not actually been purchased as of yet. Colby did not have an answer for Barbara Henry yet regarding BM's purchase of a second generator.

First Selectman/Old Business

Barbara Henry told the group about an extremely important Town Meeting scheduled for January 30th 7pm. It has to do with alternative housing options for the Town. . Barbara is urging all seniors to attend and voice support for housing options that would allow Roxbury seniors who wanted to downsize and stay in Roxbury.

NEW BUSINESS

Election of COA Officers for 2014

The slate of officers for 2014 was presented as follows:

- Sue Stauffacher, Chair
- Colby Kalisher, Vice Chair
- Jerrilynn Tiso, Secretary

Colby Kalisher moved, Michael Phillips seconded that the slate be accepted as presented. All in favor, motion carried.

COA Budget FY14/15

Barbara Henry explained that for FY14/15 the Municipal Agent's expenses will no longer be a part of the COA budget because MA/Social Services will be having its own budget. The group worked on COA budget to include 3 line items, i.e. wages for bus driver, seniors' summer lunch, and Veterans Day activities.

ADJOURNMENT

The meeting was adjourned at 5:20.

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

Next Meeting Date: February 19, 2014

These minutes are not official until approved at the next meeting of the Council on Aging.



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**ROXBURY COUNCIL ON AGING
REGULAR MEETING
FEBRUARY 19, 2014**

CANCELLATION NOTICE

The regular meeting of the Roxbury Council on Aging has been cancelled due to icy weather conditions.



TOWN OF ROXBURY CONNECTICUT

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29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY COUNCIL ON AGING REGULAR MEETING MARCH 19, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:10 PM.

Members Present: Jan Steers, Bonnie Bradley, Michael Phillips, Colby Kalisher, Richie Burmann

Members Absent: Jerrilynn Tiso, Sue Stauffacher

CORRESPONDENCE

None

APPROVAL OF MINUTES

The minutes from the last meeting were reviewed. Jan Steers moved, Michael Phillips seconded that the minutes be approved as presented, all in favor.

REPORTS

Municipal Agent

Jerrilynn Tiso was absent and not feeling well, therefore she will give her report at the next meeting.

Senior Housing

Barbara Henry is working on a grant after communicating with administration at Bernhardt Meadows.

The shed on hold until better weather.

Working on a new lining for the water tank.

OLD BUSINESS

Smart Growth

Bonnie Bradley reported on the January Smart Growth Committee meeting, reports from the meeting were passed out.

Senior Bus Status

No further report or discussion

ADJOURNMENT

Jan Steers moved to adjourn at 3:52 PM and Bonnie Bradley seconded, all in favor.

Respectfully submitted,

Richie Burmann

Richie Burmann, Acting Secretary



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ROXBURY COUNCIL ON AGING REGULAR MEETING APRIL 16, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:05 PM.

Members Present: Sue Stauffacher, Chair, Jam Steers, Richie Burmann, Bonnie Bradley, Michael Phillips, Barbara Henry, Jerrilynn Tiso. Members Absent: Colby Kalisher.

CORRESPONDENCE

None

APPROVAL OF MINUTES

Regular Meeting - March 19, 2014

It was suggested that under "for Bernhardt Meadow generators" should be added to Senior Housing. Jan moved, Bonnie seconded to approve minutes as corrected. All in favor.

REPORTS

Municipal Agent

Jerrilynn informed the group that the Energy Assistance Program was closed for season except for utility customers with a shutoff notice. Jerrilynn said she had begun taking applications for the Renters Rebate Program, and explained how the Program worker. Jerrilynn reported that the number of Roxbury Chore Service recipients in February fell to 7, and added that she fully expected this number to go back up again. Jerrilynn told the group that she had been working on one particularly difficult case of Roxbury elder couple who both had substance abuse issues.

Senior Housing

No Report

First Selectman

Barbara Henry reported that the grant for the generator(s) at Bernhardt Meadow had been submitted. Barbara also updated the group on the Town budget for FY14/15, and the upcoming referendum April 29th regarding Region 12 Schools Consolidation.

OLD BUSINESS

Smart Growth

Barbara Henry reported that the Zoning Commission would be putting new regulations together at their next meeting.

Senior Bus

Barbara and Jerrilynn told the group that they were almost finished with a DOT 5310 Program grant application for a new 12 passenger plus 2 wheelchair Senior Bus. With this 5310 Program, the DOT covers 80% of the purchase price (\$62,000), and the Town must come up with the remaining 20% plus operating expenses. We will have to do some serious fundraising if we are hopefully awarded this grant.

Jerrilynn reported that the COA Monday "On the Road Again" bus trips for May are as follows: May 12th to the Kendall Sculpture Gardens at PepsiCo World Headquarters in Purchase. Lunch to follow at the Tarry Lodge & Market in Port Chester, NY. The trip planned for May 26th will be cancelled due to Memorial Day Holiday, and pushed into June.

NEW BUSINESS

"Aging At Home" Program Barbara Henry saw this program advertised in Voices and thought it would be good for the COA to offer it at the Senior Center. Jerrilynn reminded the group that the Senior Center had already done a similar program, and that we should discuss this with Linda Wahlers. Sue Stauffacher said she would speak with Linda. Barbara Henry said she would speak to Bridgewater resident Jim Gustin who is the program presenter.

ADJOURNMENT

The meeting was adjourned at 4:00 PM.

Next meeting date: May 21, 2014

Respectfully submitted,
Jerrilynn Tiso
Jerrilynn Tiso, Secretary

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ROXBURY COUNCIL ON AGING REGULAR MEETING MAY 21, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:06 PM

Members Present: Sue Stauffacher, Chair, Colby Kalisher, Bonnie Bradley, Rich Burmann, Jerrilynn Tiso

Members Absent: Michael Phillips

CORRESPONDENCE

None

APPROVAL OF MINUTES

Regular Meeting – April 16, 2014

Jerrilynn Tiso read the minutes of the April meeting. Bonnie Bradley moved, Jan Steers seconded to approve minutes as presented. Motion carried.

REPORTS

Municipal Agent

Jerrilynn updated the group regarding some of the programs and individual cases she was working on currently. Jerrilynn also shared the most recent Chore Service statistics with the group.

Senior Housing

Colby stated that she did not know if the grant for a generator had been awarded. Further, Colby informed us that the Bernhardt Meadow Board was now meeting every three months.

First Selectman

No report

OLD BUSINESS

Smart Growth

No update as Michael not present.

Aging in Place

Sue informed the group that Aging in Place presentation had been moved to Friday, May 23rd due to the funeral service for Jonathan Hurlbut.

Senior Bus Status

Jerrilynn began a discussion about whether the COA could take a more active role in fundraising efforts for a new senior bus. Several questions were raised by COA members which Sue felt only Barbara Henry would be able to answer. Therefore, the group decided to table this discussion until our June meeting. Sue said she would ask Barbara Henry to please attend.

NEW BUSINESS

Sue reported that she and Rich Burmann had attended a workshop presented by the Ct Conference of Municipalities on the Freedom Of Information Act, Parliamentary Procedure and Robert's Rules. She and Rich both said the workshop was very interesting and informative.

ADJOURNMENT

The meeting was adjourned at 4:45 PM.

Next meeting date: June 18, 2013 at 3:00PM

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

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ROXBURY COUNCIL ON AGING REGULAR MEETING JUNE 18, 2014

MINUTES

CALL TO ORDER

3:06PM

Present: Sue Stauffacher, Chair, Bonnie Bradley, Colby Kalisher, Rich Burmann, Michael Phillips, Barbara Henry, Jerrilynn Tiso.

Absent: Jan Steers

APPROVAL OF MINUTES

Correction of minutes of May meeting: add Jan Steers as present. Colby Kalisher moved and Bonnie Bradley seconded to approve minutes as amended.

CORRESPONDENCE

None

REPORTS

Municipal Agent

Jerrilynn Tiso updated the group on Chore Service. Roxbury's assessment for 2014-2015 is &1,596 based on 691.15 service hours provided which is 15.2% of total usage. There are currently 10 Roxbury seniors receiving Chore services.

Senior Housing

Colby Kalisher said that Bernhardt Meadow was running smoothly. Barbara Henry reported that the grant she submitted for purchasing a generator was not awarded. Mrs. Henry said she would resubmit the grant application in October for next funding round, and that she would approach the Diebold Foundation if that grant were also not awarded. Colby Kalisher added that there was a Springtime Tea scheduled for the next day to celebrate ten years of occupancy at Bernhardt Meadow.

First Selectman

Barbara Henry stated that the Town Budget had passed, but the School Referendum had been voted down. Mrs. Henry will visit the Senior Center on July 24th with Pat Cosentino, Region 12 Superintendent, to share information and discuss where do we go from here.

OLD BUSINESS

Barbara Henry reported that things were moving very slowly, but she was hopeful a Public Hearing on the proposed changes to the Zoning Regulations necessary to allow for "common interest ownership" could be held by the end of summer.

Senior Bus

Jerrilynn Tiso informed the group that our bus could not be used for the July 28th COA trip to West Haven because bus has no A/C. Barbara Henry reached out to neighboring Towns of Bridgewater and Washington. Washington responded with offer to "rent" their bus for the day @ \$150. As the COA does not have this money budgeted, it was decided that Jerrilynn would ask the Friends of the Senior Center to help.

The group decided that it would be good to have a fundraising table at Pickin' & Fiddlin' where tickets to the July 20th Lou Gehrig fundraiser would be sold. In addition, we will have a container for cash donations for the new senior bus. Jerrilynn Tiso will coordinate.

NEW BUSINESS

Veteran's List

There will be a new Veteran's List for this year's Veteran's Day Celebration. Richie Burmann has volunteered to handle this. Barbara Henry suggested that we hold the celebration at Town Hall this year in order to accommodate more Veterans as this is a special year. The group decided to discuss this at the July meeting.

NEXT MEETING DATE

July 16, 2014 at 3:00PM

ADJOURNMENT

The meeting was adjourned at 5:15PM

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

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ROXBURY COUNCIL ON AGING REGULAR MEETING JULY 16, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:05 PM.

Members Present: Sue Stauffacher, Chair, Richie Burmann, Jerrilynn Tiso. **(Not a quorum)**

Absent: Jan Steers, Bonnie Bradley, Colby Kalisher, and Michael Phillips.

APPROVAL OF MINUTES

Postponed due to lack of quorum.

CORRESPONDENCE

None

REPORTS

None

OLD BUSINESS

Smart Growth

No update

Senior Bus Status/Fundraising

Richie Burmann reported that he did not have any luck collecting for new bus at the Baseball Tournament. However, \$58 was collected at the Pickin' & Fiddlin' event.

The set up for the Carol Birch Lou Gehrig fundraiser on Sunday, July 20th was discussed. Jerrilynn will do the refreshments. Sue will sell tickets at the door until program begins, at which time she will welcome everyone. Barbara Henry will say some words of welcome, and then introduce Wayne McCormack, Trustee of the CT Community Foundation, sponsor of our event. Barbara will then give Carol Birch a quick introduction. Program expected to last an hour, after which we will serve refreshments.

Veteran's List

Richie Burmann has graciously volunteered to take on the task of putting the updated Roxbury Veteran's list together.

NEW BUSINESS

The September meeting will be held on Wednesday the 24th instead of Wednesday the 17th.

ADJOURNMENT

The meeting was adjourned at 4:30PM.

Nest Meeting: September 24, 2014 at 3:00PM.

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

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ROXBURY COUNCIL ON AGING REGULAR MEETING AUGUST 20, 2014

CANCELLATION NOTICE

The regular meeting of the Roxbury Council on Aging scheduled for August 20, 2014 has been cancelled. The next meeting is scheduled for September 24, 2014.



TOWN OF ROXBURY CONNECTICUT

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY COUNCIL ON AGING
REGULAR MEETING
SEPTEMBER 17, 2014**

CANCELLATION NOTICE

The Regular Meeting of the Roxbury Council on Aging has been cancelled. The next scheduled meeting will be Wednesday, September 24, 2014.



TOWN OF ROXBURY CONNECTICUT

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ROXBURY COUNCIL ON AGING SPECIAL MEETING SEPTEMBER 24, 2014

MINUTES

CALL TO ORDER

The Meeting was called to order at 3:06 PM.

Present: Sue Stauffacher (Chair), Bonnie Bradley, Richie Burmann, Jerrilynn Tiso (Not a quorum)

Absent: Jan Steers, Colby Kalisher, Michael Phillips

APPROVAL OF MINUTES

Postponed due to lack of quorum.

CORRESPONDENCE

None

REPORTS

None

OLD BUSINESS

Smart Growth

No update

Senior Bus Status/Fundraiser 9.20

Sue Stauffacher was happy to report that the Lou Gehrig fundraiser presented by Carol Birch was very successful. A total of \$928 in ticket sales/donations was raised. In addition, Jerrilynn Tiso had applied for and received a \$250 Sponsorship Grant from CCF. Minus cost of Ms. Birch and refreshments at \$297.98, this event cleared \$630.02.

On September 29th, Jerrilynn submitted a grant request to the Derx Foundation, c/o Richard Sperry, Counsel.

Veteran's Day/Veteran's List

The COA's annual Veteran's Day Celebration will take place on November 11th at the Senior Center. Planning specifics will be discussed at October meeting.

Richie Burmann presented the updated Roxbury Veteran's List including phone numbers. Sue thanked him for his hard work.

NEW BUSINESS

We discussed our upcoming and final Senior Bus fundraiser, "Confessions of An Urban Archaeologist". Jerrilynn will be in charge of refreshments. Bonnie will bring baskets to collect donations. Jimmy Hurlbut will assist with setting up Power Point presentation. Sue will introduce Greg Van Antwerp.

ADJOURNMENT

The meeting was adjourned at 4:35 PM. Next Meeting Date: October 15, 2014

Respectfully Submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

These minutes are not official until approved at the next meeting of the Council on Aging



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ROXBURY COUNCIL ON AGING REGULAR MEETING OCTOBER 15, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:10 PM.

Present: Sue Stauffacher (Chair), Michael Phillips, Bonnie Bradley, Richie Burmann, Jan Steers, Colby Kalisher, Jerrilynn Tiso, Barbara Henry.

APPROVAL OF MINUTES

Bonnie Bradley made a motion to approve the minutes from June and July, 2014, Richie Burmann seconded, motion carried.

Jerrilynn Tiso read aloud the minutes from September, 2014. It was noted that the date of 9.28.14 should be added to the "Confessions of an Urban Archaeologist" fundraiser discussed under New Business. Jan Steers moved, Colby Kalisher seconded approving minutes with that addition. Motion **carried**.

CORRESPONDENCE

None.

REPORTS

Municipal Agent

Jerrilynn reported that from 10/13-8/14, 13 Roxbury seniors had received 1,216.5 hours of Chore Services, with 4 Chore workers receiving \$15,202.51 in wages. All agreed this Program was a win-win for the Town.

Jerrilynn stated that she and Barbara Henry had attended the Senior Center BOD meeting October 2nd to discuss Senior Trips, who is responsible, etc. Barbara Henry made clear that the COA is not involved in Senior trips and that some confusion arose as Dave Coyle's (bus driver) wages are in the COA budget this year, but that would be changed for next year. Barbara reiterated that the bi-monthly Monday "On the Road Again" trips will continue to be planned by Jerrilynn and Marianne DaSilva, while the monthly Wednesday trip would continue to be planned by Linda Wahlers.

Jerrilynn reported that she had begun taking applications for the Energy Assistance Program. The Renter's Rebate Program ended September 15th, and senior renters will be receiving their checks late October early November.

Senior Housing

Colby Kalisher said that the annual meeting of the Bernhardt Meadow BOD would be held in November. There are about 60 persons on the waiting list.

First Selectman

Barbara Henry told the group that the Smart Growth Committee and been dissolved, and that going forward the Planning & Zoning Commissions would be working together to develop Alternative Housing options for Roxbury. Barbara also told us that she had received an anonymous donation of \$25,000 for the Roxbury Relief Fund.

OLD BUSINESS

Smart Growth Committee Status

See above.

Senior Bus Status

Jerrilynn reported that to date \$3,543.72 in donations for new senior bus had been received, \$880.02 of that total was net amount from Lou Gehrig fundraiser.

Jerrilynn also reported that she had received, unsolicited, an invitation to submit a grant to the Derx Foundation, c/o Richard Sperry, Counsel, and this had been done. We expect to hear back in November.

Confessions of an Urban Archaeologist Fundraiser Sept 28th

Sue reported that although she was somewhat disappointed with turnout for the event, the presenter was excellent and those who were there enjoyed the afternoon. This event raised \$130.00 in donations for new bus.

NEW BUSINESS

Veterans Day Celebration: Will be held at the Senior Center on Veterans Day, Nov 11th, 1:00-3:00pm. Jerrilynn will open the Center at 12 noon for decorating and set up. The group discussed who would do/bring what to Celebration. Sue will send everyone email confirmation of list.

ADJOURNMENT

The meeting was adjourned at 4:25 PM.

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

These minutes are not official until approved at the next meeting of the COA



TOWN OF ROXBURY CONNECTICUT

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ROXBURY COUNCIL ON AGING REGULAR MEETING NOVEMBER 19, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 3:10 PM

Members Present: Sue Stauffacher (Chair), Bonnie Bradley, Richie Burmann, Colby Kalisher, Michael Phillips, Jerrilynn Tiso.

Members Absent: Jan Steers

APPROVAL OF MINUTES

Regular Meeting – October 15, 2014

Jerrilynn Tiso read aloud the minutes from the October 15, 2014 meeting. Colby Kalisher made a motion to approve the minutes as presented, Michael Phillips seconded, motion carried.

CORRESPONDENCE

None

REPORTS

Municipal Report

Jerrilynn Tiso shared the Litchfield Hills Chore Service Annual Report with the group. Jerrilynn reported that the Town of Roxbury was filing petitions for conservatorship for two Roxbury elders who could no longer care for themselves. Jerrilynn also stated that she was very busy preparing for the holidays with Thanksgiving baskets and dinners, and names for the Giving Tree in Town Hall.

BUSINESS

Senior Housing

Colby Kalisher reported that the Bernhardt Meadow BOD had their annual meeting last week, and Board members were informed that HUD was raising subsidies by \$40 per unit. Colby said there were 70 people on the Bernhardt Meadow waiting list. BM was getting a new shed for snow blower and other equipment. Lastly, the annual Christmas Tea was being held on December 12th at 3:00pm, sponsored by the Board. They will meet again in February, 2015.

OLD BUSINESS

Senior Bus Status

No news available. Jerrilynn and Barbara Henry still waiting to hear from CT DOT regarding meeting in Hartford to place order for bus.

Veteran's Day Celebration

Feedback was mostly positive. Members did express some disappointment that although supreme effort had been made to notify all Roxbury Vets, there were fewer participants this year than last.

NEW BUSINESS

None

ADJOURNMENT

The Meeting was adjourned at 4:35 PM.

Respectfully submitted,

Jerrilynn Tiso

Jerrilynn Tiso, Secretary

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ROXBURY COUNCIL ON AGING REGULAR MEETING DECEMBER 17, 2014

CANCELLATION NOTICE

The regular meeting of the Council on Aging has been canceled. The next meeting is scheduled for January 21, 2015.