



# TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

## ROXBURY BOARD OF SELECTMEN REGULAR MEETING DECEMBER 5, 2016

### MINUTES

#### CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:35 p.m.

Present: Barbara Henry, First Selectman; James Conway & Russell Dirienzo, Selectmen

#### APPROVAL OF MINUTES

Regular Meeting - November 7, 2016

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting of November 7, 2016. The motion was seconded by James Conway and carried unanimously.

#### TAX REFUNDS FOR EXCESS PAYMENT

N/A

#### COMMUNICATIONS FROM THE PUBLIC

The Selectmen noted that they will be keeping Mark Lyon, First Selectman in Washington in their thoughts and prayers. They offered assistance to him and his board during this difficult time.

#### COMMISSIONS AND BOARDS APPOINTMENTS

Assistant Treasurer, 2-yr term 01/01/2017 – 12/31/2018

Barbara Henry explained that by Statute this position is appointed by the Town Treasurer. She reported that the Treasurer, Kim Baron, has reappointed Muffy Munson as the Assistant Treasurer for this term.

Council on Aging, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Susan Stauffacher to the Council on Aging, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

Council on Aging, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Bonnie Bradley to the Council on Aging, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

LLA, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Sara Howard to the LLA, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

LLA, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint James Curren to the LLA, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

Zoning Commission, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Drew Loya to the Zoning Commission, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by Barbara Henry and carried. James Conway abstained

Zoning Commission, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Elaine Curley to the Zoning Commission, 4-yr term 01/01/2017 –

12/31/2020. The motion was seconded by Barbara Henry and carried. James Conway abstained

ZBA, 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Bill Davies to the ZBA, 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

ZBA, Alternate 4-yr term 01/01/2017 – 12/31/2020

Motion by Russell Dirienzo to reappoint Nancy Schoenholtz as a ZBA, Alternate 4-yr term 01/01/2017 – 12/31/2020. The motion was seconded by James Conway and carried unanimously.

ZBA, vacancy exp. 12/31/2017

Tabled

ZBA, vacancy exp. 12/31/2017

Tabled

**BUSINESS**

457 Plan Proposal

Barbara Henry explained that this plan is an optional benefit to the employees for which the town does not contribute to nor incurs any fees for it. Each individual can make the determination whether they want to contribute by having pre-tax money taken from their pay. This can be offered as a convenience to town employees for their retirement savings. It was confirmed that part-time employees can also take advantage of this plan. AXA will build a plan document if the Town ops to go forward. The Selectmen agreed that this is something that should be offered to town employees. Barbara Henry will move forward with the process.

Panda Power/New Milford

The mayor of New Milford pulled this as a viable project so Barbara Henry did not attend the meeting on it.

Softball Field Update

James Conway reported that this is approximately 75% complete. The field has been graded and the equipment was removed. This project is expected to be complete for the spring.

Bathrooms & Kitchen Hurlburt Park Update

Barbara Henry reported that everything that can be completed for this fall is done. Some material has been purchased for the spring with the remaining grant money. This project will go out to bid in January.

Proposed Consolidation of Health Districts

The Department of Public Health is having two meetings in December regarding the proposed consolidation. Barbara Henry will be in attendance at one of the meetings and Donna Culbert, Health Director will also attend one. This is a nonstarter for Roxbury. Roxbury will be billed @\$150,000 to join the new Health District as compared to the \$30,000 the Town is currently paying.

Special Police Officers

This was removed from agenda as it was previously discussed in a prior meeting of the BoS and is currently in practice.

Minor Bridge Road

This project will go out to bid in January.

Senior Van

Barbara Henry reported that the Town has purchased a used 2011 Honda Odyssey van as approved by the BoS and BoF. The town received \$1,000 for the trade-in of the 1998 Plymouth Voyager.

Police Car

The Town budgeted \$39,000 for a new police car. The new car will cost approximately \$35,000+.

Fire Marshal's Report – September, October, and November 2016

No report

2017 Holidays

The Board reviewed the draft schedule. The Board agreed to eliminate the Tuesday, December 26, 2017 holiday and replace it with Monday, January 2, 2017 on the Holiday Schedule.

Motion by Russell Dirienzo to approve the 2017 Holiday Schedule as amended. The motion was seconded by James Conway and carried unanimously.

2017 Meeting Dates

Motion by Russell Dirienzo to approve the 2017 BoS Regular Meeting schedule as written. The motion was seconded by James Conway and carried unanimously.

Motion by Russell Dirienzo to add on Veterans Day, Hazardous Waste Day and CERC to the agenda. The motion was seconded by James Conway and carried unanimously.

Veterans Day

Barbara Henry reported that this year the town remembered the 50th anniversary of the Vietnam War by presenting Roxbury's Vietnam Veterans with a commemorative coin. She read through the list of the many Roxbury Vietnam Veterans. James Conway suggested that one of the coins be saved for Roxbury's time capsule.

Hazardous Waste Day

Fifty-one (51) cars from Roxbury deposited hazardous waste during the collection day. The Town will be billed \$2,855.

CERC

CERC is a service that will help in setting priorities for a town. They have offered to meet with the BoS to discuss what they can do for Roxbury. Russell Dirienzo and James Conway noted that Roxbury has a PoCD for this purpose. They do not feel there is a need to reprioritize. The townspeople are happy with the way the town is being run.

**ADJOURNMENT**

Motion by James Conway to adjourn at 8:21 p.m. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

*Jai Kern*

Tai Kern, Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen*