



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING NOVEMBER 7, 2016

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 p.m.

Present: Barbara Henry, First Selectman; James Conway & Russell Dirienzo, Selectmen

APPROVAL OF MINUTES

Regular Meeting October 3, 2016

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting of October 3, 2016. The motion was seconded by James Conway and carried unanimously.

TAX REFUNDS FOR EXCESS PAYMENT

Motion by Russell Dirienzo to approve the following Tax Refunds for Excess Payment:

- a) Jean Blanchard - \$16.87
- b) Michael Bonomonte - \$18.14
- c) Wendy Bonomonte - \$99.21
- d) JP Morgan Chase - \$128.14

The motion was seconded by James Conway and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

N/A

COMMISSIONS AND BOARDS APPOINTMENTS

ZBA – vacancy exp. 12/31/2017

Tabled

ZBA – vacancy exp. 12/31/2017

Tabled

Tree Warden - 1 year term 12/01/16 – 11/30/2017

Motion by Russell Dirienzo to appoint David Gardner as Tree Warden - 1 year term 12/01/16 – 11/30/2017. The motion was seconded by James Conway and carried unanimously.

Tree Warden – 1 year term 12/01/2016 – 11/30/2017

Motion by Russell Dirienzo to appoint Butch Finch as Tree Warden – 1 year term 12/01/2016 – 11/30/2017. The motion was seconded by James Conway and carried unanimously.

Western Tourism District – 4 year term 12/01/2016 – 11/30/20

Motion by Barbara Henry to appoint Russell Dirienzo to the Western Tourism District – 4 year term 12/01/2016 – 11/30/20. The motion was seconded by James Conway and carried. Dirienzo abstained.

Russell Dirienzo reported that there are not a lot of funds available through the Western Tourism District for Roxbury; however, he will work to try to promote events such as the tractor parade.

BUSINESS

OSHA Visit to PW

Barbara Henry presented the Hazardous Assessment Manual and Lockout Tag-Out Procedure put together by Mike Foreman, Paul Swanson and Jimmy Hurlbut. She complimented them on the nice job. Everyone has been trained with regard to this Manual and Procedure. The Transfer Station issues have been addressed, fire extinguisher training has been completed, fines were paid and a response letter was forwarded to OSHA.

Softball Field Update

The use of the topsoil from the softball field for in front of Town Hall to repair the lawn was discussed. It was recommended that a better soil than what is at the field be used for this purpose. Additionally, irrigation is being considered to make the lawn look better. The soil removed from the field will be stock piled at Sherman Park if there is no use for it at this time.

Bathrooms & Kitchen Hurlburt Park Update

Barbara Henry shared photos of the foundation going in at the park. A bid package is being put together with the new specs and they expect to get started in the spring. The 400 amp electrical service is being worked on and she approved purchase of conduit for this project.

Transylvania Road

The project is finished on Transylvania Road. Barbara Henry notified the Trooper regarding complaints about the speeding and he will have the area policed.

Minor Bridge Road

It is too late in the season to begin work on Minor Bridge Road due to the late response from the State regarding a waiver on an item in the bid package; however, it will go out to bid in January. It was agreed that the Town Crew should not do the drainage for this project. Russell Dirienzo asked that it be confirmed that the culverts have been cleaned.

Senior Plymouth Van

The van has been mechanically problematic and often will not start. The Town has had it in the shop twice, but they cannot figure out what is wrong. This vehicle is used for trips out of state, for when senior appointments need to be met, or for town related meetings. She would like to trade this in to get another van. The Town also owns the Meals on Wheels vehicle and the bus we purchased from Bridgewater that are not in good working condition which can also be used as trade-ins. The BoS gave their permission to Barbara Henry go to the Board of Finance to ask to use the funds set aside for a pick up and purchase a used van instead.

Police Car

Barbara Henry reported that two constables have been hired. It was agreed that the old brown police car should be traded in for a new car.

Fire Marshal's Report – September, October 2016 - no report

Motion by Russell Dirienzo to add Veterans Day, Panda Power, and 2016 Homeland Security Grant Program MOA. The motion was seconded by James Conway and carried unanimously.

Veterans Day

This year is the 50th anniversary of the Vietnam War. Roxbury lost two of its own to this war. The 50th anniversary commemorative coin was purchased to be presented by the BoS to the Town's Vietnam-Era Veterans Friday at the Council on Aging's Veterans Day Reception.

Panda Power

A gas-fired power plant has been proposed in the Housatonic River Corridor in New Milford. Barbara Henry will find out more about this and whether there will be any potential effect on Roxbury. Russell Dirienzo reminded the Board that taxpayers paid \$3 million to clean up this site that only New Milford will benefit from if this happens.

2016 Homeland Security Grant Program MOA

Motion by Russell Dirienzo to sign the following 2016 Homeland Security Grant Program MOA:

Resolved, that the Town of Roxbury may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems necessary to appropriate; and

Further resolved, that Barbara Henry, First Selectman of the Town of Roxbury is authorized to execute any and all documents on behalf of the Town of Roxbury and to do and perform all acts and things which she deems necessary or appropriate to carry out the terms of such documents, including but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The motion was seconded by James Conway and carried unanimously.

ADJOURNMENT

Motion by James Conway to adjourn at 8:35 p.m. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen