



TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF SELECTMEN REGULAR MEETING SEPTEMBER 6, 2016

MINUTES

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 p.m.

Present: Barbara Henry, First Selectman; James Conway & Russell Dirienzo, Selectmen; Mike Frohne and Mo Clark

APPROVAL OF MINUTES

Regular Meeting - August 1, 2016

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting of August 1, 2016. The motion was seconded by James Conway and carried unanimously.

Special Meeting - August 30, 2016

Tabled

TAX REFUNDS FOR EXCESS PAYMENT

Motion by Russell Dirienzo to approve the following Tax Refunds for Excess Payment:

Kimberly & Luke Bedini - \$197.28

Jerry Adler - \$33.67

Joan Adler - \$67.70

Wells Fargo - \$1867.66

Wells Fargo - \$2084.73

Jane Barber - \$31.28

Chase Dowling - \$9.07

Karen Crisci - \$8.92

Sara Brandon - \$6.99

Sara Brandon - \$2.99

Martha & Edward Schwerdtle - \$17.38

Financial Service Veh. Trust - \$179.74

The motion was seconded by James Conway and carried unanimously.

COMMUNICATIONS FROM THE PUBLIC

Mike Frohne came forward as a bidder on the extension to the pavilion to discuss a revision for a 400 amp service that was added. He explained that this kind of service is huge and costly. Barbara Henry reported that this came from Brian Winthrop who was advised that events being held in the future would require this. After further discussion Mr. Winthrop said that ideally there should be three phase installed. The Board agreed that 400 amps is not needed. Russell Dirienzo reported that another change to the plans will be no floor drains.

COMMISSIONS AND BOARDS APPOINTMENTS

ZBA – vacancy exp. 12/31/2017 - tabled

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BOE – vacancy exp. 06/30/2019 - tabled

Town Constable AC88 – 4 yr. 08/01/2016 – 07/31/2020 - tabled (see below)

BUSINESS

Shepaug River Association Payment

Edwin Mathews contacted Barbara Henry regarding GKY Associates who were retained by the plaintiffs to provide reports as a result of the lawsuit. He explained that this expense should be shared by all the plaintiffs. The Selectmen agreed that the review and reports are required and Roxbury will pay their share of \$1,000.

Motion by Russell Dirienzo to approve \$1,000 to Shepaug River Association for the evaluation reports. The motion was seconded by James Conway and carried unanimously.

OSHA Visit to PW

OSHA visited Public Works, Town Hall and the Transfer Station and items found were minimal. A \$350 penalty was levied for one serious citation at the Transfer Station for open sided floors not guarded with standard railings. The Town has already hired someone to have this installed. Public Works was also cited and fined for \$250 for the lack of a written lock-out tag-out plan and a guard on the grinder. Barbara Henry is working on drafting a plan.

Tax Office Request to Change Ordinance

Barbara Henry distributed Chapter 13, Article 1 of the Ordinance. The Tax Collector requested a change to Sec. 13-11 Minimum Amount Waiver from \$2.00 to \$5.00. The Selectmen did not see the necessity in this change.

Motion by Russell Dirienzo to deny the Tax Office Request to Change Ordinance. The motion was seconded by James Conway and carried unanimously.

Softball Field

Mr. Clark suggested that the dugouts be repainted from the blue color to better blend in. He requested shade trees to be planted on the 3rd base line. The Selectmen agreed to take these suggestions under consideration.

Bathrooms & Kitchen Hurlburt Park

Barbara Henry reported that she was invited to the next meeting of the Recreation Commission to discuss the kitchen. The Selectmen advised that there will be no more revisions to the plan.

Mr. Clark noted that he feels the Town is repeating mistakes made in the past by not creating an overall plan for the park.

Changes and clarification to the bid documents for the kitchen and bathrooms dated 9/2/16 were reviewed. It was agreed that 15.2 regarding floor drains and Division 16 regarding amp electrical service should be struck. It was also agreed that no more bids could be accepted for this project as the deadline has past.

Transylvania Road

Barbara Henry reported that this project is nearing completion and the town is happy with the results.

Goldmine Road – Mulch Seal Program

Barbara Henry has discussed this project with Butch Finch as well as with other towns. It has been reported that this is a messy process. The public works departments in other towns are not happy with this process. The Board agreed to chip seal instead.

Minor Bridge Road

An exemption for street paving from the Commission on Health and Human Resources will be requested to avoid the cumbersome mandatory language to be included in this project's bid package.

Roxbury Falls

Dave Coyle has done a great job at the Roxbury Falls area this season with enforcement. He has ticketed as needed and the town has collected on most of them. Barbara Henry will advise how well the tickets compensate his pay. Additionally, the cost of clean-up from vandals and liability is alleviated by his work there.

Compactor at Transfer Station

Barbara Henry advised that she would like to go with the repair of the compactor instead of a replacement. The Selectmen were in agreement with this plan.

Household Hazardous Waste Day

This will be held Sept 17th at the John Pettibone School in New Milford. Dave Coyle will be working this event on behalf of Roxbury.

Fire Marshal's Report – August 2016

The report dated August 2016 was distributed and reviewed.

Motion by Russell Dirienzo to add to the agenda discussion regarding pension and an Executive Session regarding property donation and police force personnel. The motion was seconded by James Conway and carried unanimously.

Pension

Barbara Henry is not satisfied with who oversees the pension. A meeting is to be scheduled for the end of September. Russell Dirienzo explained that a fee per the portfolios worth vs. fees per trade should be considered. Judi Moker will coordinate a date for this meeting.

Motion by James Conway to enter into Executive Session regarding property donation and police force personnel at 8:25. The motion was seconded by Russell Dirienzo and carried unanimously.

Motion by James Conway to exit Executive Session at 8:35. The motion was seconded by Russell Dirienzo and carried unanimously.

Motion by James Conway to hire Donatella Jones AC88 as a new part-time constable conditioned upon all POST requirements being met. The motion was seconded by Russell Dirienzo and carried unanimously.

ADJOURNMENT

Motion by James Conway to adjourn at 8:36 p.m. The motion was seconded by Russell Dirienzo and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen