



# TOWN OF ROXBURY CONNECTICUT

Board of Finance

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

## ROXBURY BOARD OF FINANCE REGULAR MEETING SEPTEMBER 20, 2016

### MINUTES

#### CALL TO ORDER

Gary Lord, Chairman, called the meeting to order at 7:01 p.m.

Members Present: Gary Lord, Nanette Falkenberg, Wayne Piskura, Ed Cady, Sarah Foreman, and Andy Engel

Others Present: Treasurer and Financial Administrator Kim Baron, and Greg Burris

#### APPROVAL OF MINUTES

##### 8/16/16 Regular Meeting

A motion was made to approve the minutes of the 08/16/16 Regular Meeting. By Nanette Falkenberg, seconded by Sarah Foreman and carried unanimously.

#### BUSINESS

##### 3 Year Audit Proposal

Tabled

##### Pavilion - update

Gary Lord noted that the grant money being held aside for this project must be spent by December 31, 2016. It was clarified that these funds can be used toward the project without the necessity of starting work on the building.

##### Operating Budget Town Aid Roads Improved and Unimproved transfers to Town Aid Road Fund Including Transfers

Kim Baron explained that only the following two accounts are eligible to transfer to the Town Aid Road Fund Including Transfers; 5402 Town Paved Roads and 5406 Unimproved Town Roads. 5406 Unimproved Town Roads is over budget by about \$7,000. The Board was reminded that only excess funds can be transferred. Gary Lord noted that they were under budget in the line item 5402 Town Paved Roads.

Gary Lord questioned whether they should net the total of the two line items to be transferred. Kim Baron explained that there are enough funds on the bottom line within the department to cover the over budgeted item. She reminded the Board that grant money has still not been awarded for the Minor Bridge Road project. The group discussed the most appropriate method to transfer funds. Nanette Falkenberg suggested that the Board table this transfer until the original motion that was made to create the Town Aid Road Fund Including Transfers could be reviewed and considered. Minutes of the April 2010 and July 2010 where the Town Aid Road Fund was discussed were read. It was agreed that going forward a new policy would be followed where each project within the budget brought to the townspeople will be tied into a dollar amount.

It was noted that in General Government is over budget by \$11,788 mostly due to legal fees.

A motion was made to transfer \$12,000 from the Contingency Fund to General Government to cover the budget shortfall for legal fees. By Andy Engel, seconded by Nanette Falkenberg and carried unanimously.

#### REPORTS

##### Chairman's Report

N/A

Selectmen's Update

N/A

**OTHER BUSINESS**

N/A

**ADJOURNMENT**

A motion was made to adjourn the meeting at 8:20 p.m. By Wayne Piskura, seconded by Nanette Falkenberg and carried unanimously.

Respectfully submitted,

*Tai Kern*

Tai Kern, Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Finance*