



TOWN OF ROXBURY CONNECTICUT

Board of Finance

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY BOARD OF FINANCE REGULAR MEETING AUGUST 16, 2016

MINUTES

CALL TO ORDER

Gary Lord, Chairman, called the meeting to order at 7:00 p.m.

Members Present: Gary Lord, Nanette Falkenberg, Wayne Piskura, Ed Cady, Sarah Foreman, and Andy Engel

Others Present: First Selectman Barbara Henry and Greg Burris

APPROVAL OF MINUTES

6/21/16 Regular Meeting

A motion was made to approve the minutes of the 06/21/16 Regular Meeting. By Nanette Falkenberg, seconded by Andy Engel and carried 6-0.

BUSINESS

3 Year Audit Proposal

The complete three-year audit proposal with a signature page has not yet been received. Gary Lord reported that Rico Melaragno has been working on last year's audit.

Pavilion

The kitchen/bathroom pavilion bids were opened. They range from \$202,500 to \$239,900. Clarification of what is included in each bid is being reviewed. Gary Lord noted that he is still hoping that the Recreation Commission will work to help fundraise to pay for the appliances. There is \$129,000 currently available towards this project.

Chairman's Report

AgSTEM was discussed and it was questioned who defines shovel ready and whether the town was in favor of independent spending to get to the point of shovel ready. The vote in favor of this project was with the assumption that the State funding would come through.

It was clarified that Minor Bridge Rd. was noted as to be funded with Town Aid Road funds in the budget. Gary Lord explained that the Legislative Body should approve this project once the total cost becomes available.

Gary Lord reported that he received an e-mail from Cynthia Newby, Chairperson of the Library Board of Trustees, regarding expenses for external maintenance on the Library. She requested funds for the biannual pruning of the hornbeams and the annual hedging of the shrubs that edge the Contemplation Garden. The total funds requested is \$1,650.

Barbara Henry explained that the Contemplation Garden was something that was added to the Library as a special project that did not involve the Town. She also questioned whether the lawn bids should change to include the specimen trees purchased in memoriam. Wayne Piskura and Nanette Falkenberg suggested that specific clarification of what should be included as exterior maintenance should be made. It was clarified that requests must be made in advance of services performed.

Gary Lord clarified that exterior maintenance was meant to be exterior building maintenance. Barbara Henry explained for the Board that the grounds are mowed for all the town buildings. Any special gardens at the Senior Center are maintained by volunteers.

A motion was made to clarify the policy of town funds maintaining the Minor Memorial Library the intention of the Board of Finance in stating their willingness to maintain the "exterior" pertains to the existing building itself. The Town will also continue its current lawn maintenance program. By Wayne Piskura, seconded by Andy Engel and carried unanimously.

Selectmen's Update

Barbara Henry reported that Transylvania Road is a large project the Town has been working on. Residents of the road came forward with a petition to make the intersection safer. This has been included as part of the project and people are pleased with the results. Old Roxbury Rd., Welton Rd. and Walker Brook Bridge were also worked on this summer. The next project is Minor Bridge Road which will be going out to bid. She noted that Town Aid Road funds also go toward taking down some of the dangerous trees which is a big problem in town. Public Works has been working hard and is doing an excellent job this summer.

OTHER BUSINESS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:05 p.m. By Wayne Piskura, seconded by Ed Cady and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Finance